



TALBOT COUNTY DEPARTMENT OF PUBLIC WORKS

215 BAY STREET, SUITE 6
EASTON, MARYLAND 21601

PHONE: 410-770-8170

FAX: 410-770-8176

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February 10, 2021

Dear Property Owner:

The purpose of this letter is to provide additional information on the County's project to extend public sewer to your community and is a follow up to a "Right-Of-Entry" (ROE) form that was sent out approximately two weeks ago by Century Engineering, Inc. (Century).

Pursuant to Talbot County Resolution 250, the County has amended its Comprehensive Water and Sewer Plan to create a new sewer service area comprised of certain parcels of land in the villages of Bozman and Neavitt, and additional parcels in the vicinity of these villages.

Following this revision to the Comprehensive Water and Sewer Plan, the County selected Century, a multidisciplinary engineering firm, to design the sanitary sewer system for this area. This design work will include the sewer collection and conveyance infrastructure, from the installation of the Septic Tank Effluent Pump (STEP) systems to collect the liquid-only sanitary flow from each house to the collection infrastructure (force mains) to convey these flows to the Region II Wastewater Treatment Plant (WWTP), located in St. Michaels. Century's work will also include developing an environmental report for the proposed area so the design can limit the impact of the project to environmentally sensitive areas.

As part of the design process, Century will need to access each property to identify existing utilities and improvements on the property. This access will allow the engineering firm to determine the location of the items listed on the form and to identify a proposed location for the new STEP system that is most feasible for the County and the homeowner. Century will spend approximately 10 minutes on each property to collect the necessary data and take photos to assist with their design. Neither Century nor the County is requesting access to your home or outbuildings.

The County is requesting that each homeowner identified within the area outlined in Resolution 250 service area complete and return the ROE form to Century by **March 31, 2021** so they have permission to access your property. In order for Century to complete their design, it is imperative that the ROE form be completed and returned to Century. If the property to which the ROE is assigned does not contain a house and/or septic system, please decline permission and explain, on the form, that the property does not have a septic system and/or a house.

These forms and additional project information have also been placed on a website specifically developed for this project. The link for the webpage is WWW.TalbotCountySewerR250.com. If you have any questions, please call or email Andrew Jakubowitch at 302-734.9188 (ext. 2141), e-mail: ajakubowitch@centuryeng.com, or Terry Martin, Talbot County Department of Public Works 410-770-8170, e-mail: tmartin@talbotcountymd.gov.

Sincerely,

Terence L. Martin
Sanitary Engineer

CC: Ray Clarke, County Engineer

TALBOT COUNTY, MD
SANITARY SEWER
RIGHT-OF-ENTRY

THIS GRANT OF RIGHT-OF-ENTRY, made this _____ day of _____, 2021, between _____, hereinafter called the Grantor(s), and THE COUNTY COUNCIL OF TALBOT COUNTY, a political subdivision of the State of Maryland, represented by CENTURY ENGINEERING, INC., acting as a subcontractor for the above project, hereinafter called the Grantee,

WITNESSETH:

For good and valuable consideration receipt of which is hereby acknowledged, the Grantor(s) hereby grant and convey to the Grantee **a right-of-entry for inspection** of the Property (as defined herein), which shall include:

- Location of well, electric meter, outside hose bib, septic system,
- Dimension and surface type for driveway, walkways, paths, decks, etc.,
- Type of foundation; slab, crawlspace, split foyer,
- Location of sewer line from home to septic tank and its invert at connection point.
- Photos of the front of home (from road), both sides, back of house from rear property line and electric meter,
- Determination if electric, phone, and cable TV are overhead or underground on the frontage street,
- Distance of well from existing septic system and proposed STEP system,
- Other potential obstructions.

The right-of-entry is granted for certain real property (the "Property") situated and being in Region II St. Michaels Sewer Service Area of Talbot County, Maryland and more particularly described as follows:

Street Address: _____

Map _____ Grid _____ Parcel _____

The right-of-entry herein granted shall not grant the Grantee any right to enter into any buildings or make physical improvements to the Property, shall apply to the entire Property and is terminated upon the earlier to occur of project completion or December 31, 2021.

IN WITNESS WHEREOF, this instrument has been executed the day and year first above written.

Right-of-Entry approved

Right-of-Entry denied

WITNESS (if possible):

Signature

Print Name: _____

WITNESS (if possible):

Signature

Print Name: _____

**Talbot County,
MD
Field Investigation
Questionnaire**



This information is requested to assist the field team when it visits your property. Kindly return the questionnaire with your signed Right of Entry form in the self-addressed stamped envelope to: **Attn: Andrew Jakubowitch, Century Engineering, 550 South Bay Road, Dover DE, 19901, or email to ajakubowitch@centuryeng.com**

Homeowner Name: _____

Street address: _____

You will be notified when the Century Engineering Field Team expects to be in your neighborhood.

Please provide an **email address** _____

And **phone number** _____

	Y/N	If Yes, please describe
Is any part of your yard fenced?		
If so, is there a way to access the yard if the gate is locked?		
Do you have outdoor pets?		
Do you have an underground electric fence?		
Any other factors hindering visual inspection?		
Do you know the type of foundation (crawlspce, basement, slab, etc)?		
Do you know the height of the crawlspace (if known and applicable)?		
Do you know the type of septic system, if known (gravity, mound system, low pressure system, etc)?		
Do you know the location of the septic tank?		
Do you know the location of the septic drain field?		
Do you know the location of the sewer pipe connecting the house to the septic tank?		
Is all plumbing connected to the septic tank? If no, please explain.		
Are there any planned projects on your property? (house expansion, new garage, pool, etc.)		
Do you have an underground tank (other than septic)? If yes, what is the location? What type of tank?		

Do you have a potable water well? If yes, what is the location?		
Do you have any other underground systems on the property, such as an irrigation well/system?		
Is there a tenant on the property? If so, please provide contact information.		
Are there any other concerns with access to your property?		

Revised 1.12.2021

Please list any other questions, below, regarding the Talbot County, Bozman/Neavitt Sewer Project. This information will assist in the preparation of a fact sheet for future outreach meetings.

